



27 Meuse Avenue, Lorraine
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RULES AND REGULATIONS

KAMMALAND believes in delivering only the best service to both you and your child and therefore we ask of you to please read the below information. Please feel free to visit the premises or give us a call for any questions.

AGES:

AFTERCARE FOR LEARNERS UP TO GRADE 7

FEES:

REGISTRATION FEE for new admissions: R150 payable when admission form is submitted.

REGISTRATION FEE for re-admissions: R50.

These fees are non refundable.

Fees are calculated on the basis of a year and divided into 12 equal payments throughout the year. Fees are payable in advance and a penalty fee (5% of the value of the outstanding invoice) will be charged if payment is still due by the 7th of the month. If payment is still outstanding by the 15th of the month, enrolment to the aftercare will be terminated.

Please note the following:

- The aftercare closes for approximately 3 weeks in December/ January.
- Normal fees apply for this period and NO Reduction will be given (We will confirm dates at a later stage.)
- NO Reduction will be given for absenteeism due to illness or vacations.
- January fees have to be paid before the aftercare starts officially in January.
- Damage to school and aftercare property e.g. broken windows will have to be repaired by the parent/legal guardian.
- Children need to be signed out in the afternoon before you leave the aftercare's premises – this ensures that we can keep track on who collected the child.

Payments are to be made by EFT with the child's name and surname as a reference number. **For safety reasons we prefer not to keep cash on the premises.**

Banking Details:

Account Name: MCDE Investments (PTY) Ltd
Bank: Bidvest Bank Ltd
Account Number: 5657415401
Branch Code: 462005

ENROLMENT DOCUMENTS NEEDED:

Please supply us with copies of the following documents upon enrolment:

ID of parents/legal guardians

Medical Aid card

Child's birth certificate

(Documents needed only with first enrolment.)

NOTICE PERIOD:

Please supply one full calendar months' notice if your child is leaving. Parents who remove their child/children from the aftercare without giving notice will remain responsible for aftercare fees up to the date on which notice is given – either verbally or in writing. No notice will be accepted after the 1st (first) of October of the corresponding year.

CLOTHING:

Children should be dressed for comfort. Please ensure school uniform, jerseys, shoes and socks are clearly marked. The child's case/bag must be large enough to accommodate all personal possessions. Remember sun block and a hat in summer.

SPORT:

Please inform us of your child's sport schedule at the beginning of each sport season, so that we can ensure that the Grade R – 3's are taken and collected on time. We also need to know which of the Grade 4 – 7 learners have sport to ensure that they are where they need to be.

ABSENCE:

Please inform us if your child will not be attending aftercare the day (may be sick at home or going home early) especially if they are in Grade R – 3 as we fetch them from school. We spend a lot of time looking for children who are not at school. We have to make a note of all absenteeism (also Grade 4 – 7) in our register to ensure that all children are safe.

TOYS:

Learners who bring toys to aftercare, do so at own risk. If the toys cause disagreements amongst children, it will not be allowed.

DISCIPLINE:

At Kammaland we keep the children very busy to keep them out of mischief. Sometimes the need arises to take a child away from an environment that causes conflict. We have a quiet corner where children spend an amount of time not more than 5 minutes.

If children are abusive or vandalistic in any way, the parents will receive 3 written warnings consecutively. After the 3rd warning the parents/legal guardian will be requested to remove the child from the aftercare.

REQUIREMENTS:

All children to supply the following in January and again in June:

2 black bags

4 toilet rolls

1 bottle of Domestos

PLEASE SEND A PENCIL FOR HOMEWORK. THANK YOU!!!